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- San Bernardino County Transportation Commission •San Bernardino County Transportation Authority  
•San Bernardino County Congestion Management Agency •Service Authority for Freeway Emergencies
- 

## **AGENDA**

### **Board of Directors Meeting**

**November 4, 2009**

**Start Time: 9:30 a.m.**

#### **LOCATION**

**San Bernardino Associated Governments  
Santa Fe Depot - SANBAG Lobby 1st Floor  
1170 W. 3rd Street, San Bernardino, CA**

#### **Board of Directors**

**President**

Paul Eaton, Mayor  
*City of Montclair*

**Vice-President**

Brad Mitzelfelt, Supervisor  
*County of San Bernardino*

Charley Glasper, Mayor  
*City of Adelanto*

Rick Roelle, Mayor  
*Town of Apple Valley*

Julie McIntyre, Mayor Pro Tem  
*City of Barstow*

Bill Jahn, Mayor Pro Tem  
*City of Big Bear Lake*

Dennis Yates, Mayor  
*City of Chino*

Gwenn Norton-Perry, Council Member  
*City of Chino Hills*

Kelly Chastain, Mayor  
*City of Colton*

Mark Nuaimi, Mayor  
*City of Fontana*

Bea Cortes, Council Member  
*City of Grand Terrace*

Mike Leonard, Council Member  
*City of Hesperia*

Larry McCallon, Council Member  
*City of Highland*

Rhodes "Dusty" Rigsby, Mayor Pro Tem  
*City of Loma Linda*

Jeff Williams, Mayor  
*City of Needles*

Alan Wapner, Council Member  
*City of Ontario*

Diane Williams, Council Member  
*City of Rancho Cucamonga*

Patricia Gilbreath, Mayor Pro Tem  
*City of Redlands*

Ed Scott, Council Member  
*City of Rialto*

Patrick Morris, Mayor  
*City of San Bernardino*

Jim Harris, Council Member  
*City of Twentynine Palms*

John Pomierski, Mayor  
*City of Upland*

Ryan McEachron, Council Member  
*City of Victorville*

Richard Riddell, Mayor  
*City of Yucaipa*

William Neeb, Council Member  
*Town of Yucca Valley*

Gary Ovitt, Supervisor  
*County of San Bernardino*

Paul Biane, Supervisor  
*County of San Bernardino*

Neil Derry, Supervisor  
*County of San Bernardino*

Josie Gonzales, Supervisor  
*County of San Bernardino*

Ray Wolfe, Caltrans  
*Ex-Officio Member*

Deborah Robinson Barmack  
*Executive Director*

*San Bernardino Associated Governments (SANBAG) is a council of governments formed in 1973 by joint powers agreement of the cities and the County of San Bernardino. SANBAG is governed by a Board of Directors consisting of a mayor or designated council member from each of the twenty-four cities in San Bernardino County and the five members of the San Bernardino County Board of Supervisors.*

*In addition to SANBAG, the composition of the SANBAG Board of Directors also serves as the governing board for several separate legal entities listed below:*

***The San Bernardino County Transportation Commission**, which is responsible for short and long range transportation planning within San Bernardino County, including coordination and approval of all public mass transit service, approval of all capital development projects for public transit and highway projects, and determination of staging and scheduling of construction relative to all transportation improvement projects in the Transportation Improvement Program.*

***The San Bernardino County Transportation Authority**, which is responsible for administration of the voter-approved half-cent transportation transactions and use tax levied in the County of San Bernardino.*

***The Service Authority for Freeway Emergencies**, which is responsible for the administration and operation of a motorist aid system of call boxes on State freeways and highways within San Bernardino County.*

***The Congestion Management Agency**, which analyzes the performance level of the regional transportation system in a manner which ensures consideration of the impacts from new development and promotes air quality through implementation of strategies in the adopted air quality plans.*

***As a Subregional Planning Agency**, SANBAG represents the San Bernardino County subregion and assists the Southern California Association of Governments in carrying out its functions as the metropolitan planning organization. SANBAG performs studies and develops consensus relative to regional growth forecasts, regional transportation plans, and mobile source components of the air quality plans.*

*Items which appear on the monthly Board of Directors agenda are subjects of one or more of the listed legal authorities. For ease of understanding and timeliness, the agenda items for all of these entities are consolidated on one agenda. Documents contained in the agenda package are clearly marked with the appropriate legal entity.*

**San Bernardino Associated Governments  
County Transportation Commission  
County Transportation Authority  
County Congestion Management Agency  
Service Authority for Freeway Emergencies**

**Board of Directors**

**AGENDA**

**November 4, 2009  
9:30 a.m.**

**Location:**

**San Bernardino Associated Governments  
Santa Fe Depot  
SANBAG Lobby, 1st Floor  
1170 W. 3rd Street, San Bernardino**

To obtain additional information on any items, please contact the staff person listed under each item. You are encouraged to obtain any clarifying information prior to the meeting to allow the Board to move expeditiously in its deliberations. Additional meeting procedures and agenda explanations are attached to the end of this agenda.

Call to Order - 9:30 a.m. by Mayor Paul Eaton

- I Pledge of Allegiance
- II. Attendance
- III. Announcements:
  - Calendar of Events (Pg. 13)
- IV. Agenda Notices/Modifications – Vicki Watson

**1. Possible Conflict of Interest Issues for the Board Meeting of Pg. 14  
November 4, 2009**

Note agenda item contractors, subcontractors and agents, which may require member abstentions due to conflict of interest and financial interests. Board Member abstentions shall be stated under this item for recordation on the appropriate item.

***Notes/Actions:***

## **Consent Calendar**

Items listed on the Consent Calendar are expected to be routine and non-controversial. These items have been discussed at SANBAG Policy Committee meetings and made available for public review as noted in the agenda. The Consent Calendar will be acted upon as a single motion. Items on the Consent Calendar may be removed for discussion by Board Member Request. Items pulled from the consent calendar will be brought up under Agenda Item 29.

### **Administrative Matters**

2. **Board of Directors Attendance Roster** Pg. 16
3. **Procurement Report for September 2009** Pg. 20  
Receive Monthly Procurement Report. **William Stawarski**  
**This item was unanimously received by the Administrative Committee on October 14, 2009.**

### **Regional & Quality of Life Programs**

4. **Growth forecasts for the Southern California Association of Governments' (SCAG) 2012 Regional Transportation Plan** Pg. 22  
Receive information on status of growth forecasts for the SCAG 2012 Regional Transportation Plan (RTP). **Ty Schuiling**  
**This item was reviewed by the Mountain/Desert Committee on October 16, 2009 and the Plans and Programs Committee on October 21, 2009.**
5. **Senate Bill 375 (SB 375) Implementation** Pg. 25  
Approve in concept SANBAG's coordination and support of its member agencies and collaboration with SCAG to meet SB 375 requirements pertinent to San Bernardino County. **Ty Schuiling**  
**This item was reviewed and unanimously recommended for approval by the Plans and Programs Policy Committee on October 21, 2009.**

### **Subregional Transportation Planning & Programming**

6. **Annual Determination of Local Government Conformance to the Congestion Management Program (CMP)** Pg. 126  
Approve annual determination of conformance with the CMP for local governments within San Bernardino County pursuant to California Government Code Section 65089.3, subject to the terms of conditional conformity for the jurisdictions listed in the last paragraph of this item. **Ty Schuiling**  
**This item was reviewed and unanimously recommended for approval by the Plans and Programs Committee on October 21, 2009.**

**Consent Calendar Continued....**

**Subregional Transportation Planning & Programming (Cont.)**

7. **Non-Motorized Transportation Plan** Pg. 128  
Receive a report on the status of the update to the San Bernardino County Non-Motorized Transportation Plan and conditionally approve the policy recommendations listed below pending the Plan's final adoption. **Ty Schuiling**  
**This item was reviewed and unanimously recommended for approval by the Plans and Programs Committee on October 21, 2009.**
8. **Obligation Plan for the American Recovery and Reinvestment Act of 2009 (ARRA) Funds** Pg. 134  
Approve the SANBAG Obligation Plan and list of projects which are eligible to receive American Recovery and Reinvestment Act (ARRA) funding as listed on Attachment A. **Ty Schuiling**  
**This item was reviewed and unanimously recommended for review by the Plans and Programs Policy Committee on October 21, 2009.**
9. **Updated Revenue Estimates for Measure I 2010-2040, State, and Federal funds** Pg. 137  
1) Approve a Measure I 2010-2040 revenue estimate of \$105 million for Fiscal Year 2010-2011 and the revenue distribution by subarea in Table 2 for purposes of apportionment and allocation planning.  
2) Receive estimates of state and federal revenues for consideration in Fiscal Year 2010-2011 apportionment and allocation planning.  
**Ty Schuiling**  
**This item was reviewed and unanimously recommended for approval by the Plans and Programs Committee on October 21, 2009.**
10. **2009 Update to the Congestion Management Program (CMP)** Pg. 143  
Approve the 2009 update of the Congestion Management Program.  
**Ty Schuiling**  
**This item was reviewed and unanimously recommended for approval by the Plans and Programs Policy Committee on October 21, 2009.**

**Consent Calendar Continued....**

**Subregional Transportation Planning & Programming (Cont.)**

- 11. Preparation of the 2010/2011 Regional Transportation Improvement Program (RTIP)** Pg. 188

Report on RTIP preparation. **Ty Schuiling**

**This item was reviewed by Plans and Programs Policy Committee on October 21, 2009.**

**Program Support/Council of Govts.**

- 12. Lease amendment with the San Bernardino Historic and Pioneer Society (SBHPS) and the San Bernardino Railroad Historic Society (SBRHS)** Pg. 191

Approve no cost amendment to Lease Agreement Contract 08-126 with SBHPS and SBRHS to expand square footage of leased space to approximately 6,973 square feet of the San Bernardino Depot Wesley McDaniel Community Room. **Duane A. Baker**

**This item was reviewed and unanimously recommended for approval by the Administrative Committee on October 14, 2009.**

- 13. I-215 Ceremonial Groundbreaking** Pg. 196

Receive report on I-215 Freeway Widening Project Phases 3 & 4 Ceremonial Groundbreaking event on September 14, 2009, with particular focus on media coverage.

**This item was review by the Administrative Committee on October 14, 2009.**

**Project Development**

- 14. Draft Santa Ana Regional Water Quality Control Board (SARWQCB) National Pollutant Discharge Elimination System (NPDES) MS4 Permit** Pg. 230

1. Approve SANBAG participation with the County of San Bernardino to request changes to the draft Santa Ana Regional Water Quality Control Board (SARWQCB) National Pollutant Discharge Elimination System (NPDES) MS4 Permit.

2. Approve up to \$10,000 contribution towards scientific water quality studies to support the response to the draft MS4 permit from the Council of Governments New Initiatives (TN 49010000). **Garry Cohoe**

**This item was reviewed and unanimously recommended for approval by the Major Projects Committee on October 15, 2009. This item was discussed at the SANBAG Transportation Technical Advisory Committee on October 5, 2009 and the City Managers meeting on October 22, 2009.**

**Consent Calendar Continued....**

**Project Development (Cont.)**

- 15. Contract Amendment No. 1 to Contract C08137 with CH2M HILL for Design and Environmental Services for the Palm Avenue Grade Separation Project** Pg. 235

Approve Amendment No. 1 to Contract C08137 with CH2M HILL for PS&E engineering services and NEPA environmental services for the Palm Avenue Grade Separation Project for an additional not to exceed amount of \$1,944,472 plus \$194,000 for contingencies, increasing the total not to exceed total contract value including contingencies to \$2,798,040.48. **Garry Cohoe**

**This item was reviewed and unanimously recommended for approval by the Major Projects Committee on October 15, 2009. SANBAG Counsel has reviewed and approved the amendment as to form.**

- 16. Escrow Agreement with the City of Rialto for the construction and construction management of the I-10 Riverside Avenue Interchange Improvement Project** Pg. 291

1. Rescind the current Escrow Agreement Contract No. C09149 with the City of Rialto for the construction and construction management of the I-10 Riverside Interchange Improvements Project approved by the Board of Directors in March 2009.

2. Approve the attached Escrow Agreement Contract No. C10126 with the City of Rialto for the construction and construction management of the I-10 Riverside Avenue Interchange Improvement Project. **Garry Cohoe**

**This item was reviewed and unanimously recommended for approval by the Major Projects Committee on October 15, 2009. SANBAG Counsel has reviewed and approved the agreement as to form.**

- 17. Hunts Lane Railroad Grade Separation – Set Date for Hearing to Consider Resolutions of Necessity** Pg. 316

1. Acting as the County Transportation Commission Set date and time of Wednesday, December 1, 2009, 9:30 AM for Hearing to consider Resolutions of Necessity for properties required for the Hunts Lane Grade Separation project in the City of San Bernardino and City of Colton; and

2. Direct the Clerk of the Board to mail notice of hearing to property owners listed in attachment "A". **Garry Cohoe**

**This item was reviewed and unanimously recommended for approval by the Major Projects Committee on October 15, 2009. This item has been reviewed by SANBAG Legal Counsel.**

**Consent Calendar Continued....**

**Transit/Commuter Rail**

18. **California High Speed Rail Project** Pg. 319  
Receive information regarding the California High Speed Rail Project.  
**Mitchell Alderman**  
**This item was unanimously received by the Major Projects Committee on October 15, 2009 and the Mountain/Desert Committee on October 16, 2009.**
19. **Victor Valley Long Distance Commuter Needs Assessment Study** Pg. 334  
Receive and file a brief report regarding an update on the Victor Valley Long Distance Commuter Needs Assessment Study and the launching of website [www.victorvalleycommute.com](http://www.victorvalleycommute.com).  
**Mitchell Alderman**  
**This item was unanimously received by the Mountain/Desert Committee on October 16, 2009.**
20. **Scope of Services for the First Mile Extension of Metrolink on the Redlands Branchline** Pg. 338  
Authorize staff to release a Request for Proposal (RFP) C10079 for consulting services for the Metrolink first mile expansion project.  
**Mitchell Alderman**  
**This item was reviewed by the Commuter Rail and Transit Committee on October 22, 2009 and unanimously recommended for approval.**
21. **Rail and Transit Program Update** Pg. 348  
Receive information regarding update of current rail and transit programs. **Mitchell Alderman**  
**This item was unanimously received by the Commuter Rail and Transit Committee on October 22, 2009.**

**Transportation Programs & Fund Administration**

22. **Expanding Local Stimulus Program Project Eligibility** Pg. 365  
Approve an expansion of the project eligibility guidelines for the Local Stimulus Program as outlined in Exhibit A. **Duane Baker**  
**This item was reviewed and unanimously recommended for approval by the Mountain/Desert Committee on September 25, 2009 and by the Major Projects Committee on October 15, 2009.**



## **DISCUSSION ITEMS**

### **Program Support/Council of Govts.**

23. **Mark Watts report regarding the end of the State Legislative Year** Pg. 372  
10 min.

Presentation by Mark Watts. Provide direction, if desired.  
**Jennifer Franco**

**This item has had no prior policy committee review.**

### **Regional & Quality of Life Programs**

24. **Execution of Agreements for the J.B. Hunt Alternative Fuel Project** Pg. 380

1. Authorize the SANBAG Administrative Committee to approve Agreements with the Department of Energy (DOE), California Energy Commission (CEC), J.B. Hunt Transport Services, Inc., Gladstein, Neandross & Associates (GNA), and The Partnership (Administrator of the Southern California Clean Cities Program); and

2. Direct Staff to report to the SANBAG Board any actions taken by the SANBAG Administrative Committee. **Michelle Kirkhoff**

**This item was reviewed by the Plans and Programs Committee on October 21, 2009, and reviewed by SANBAG Legal Counsel.**

### **Subregional Transportation Planning & Programming**

25. **Project Advancement Agreements – Continuation of Agreements for Projects that Failed to meet the Construction Initiation Deadline** Pg. 382

1) Approve continuation of the following Project Advancement Agreements through January 1, 2014 on projects that failed to meet the construction initiation deadline:

- a. C07170- I-10 Riverside Avenue Interchange with City of Rialto
- b. C07099- Oak Glen Road widening from 2<sup>nd</sup> Street to Bryant Street with City of Yucaipa

2) Direct SANBAG staff to monitor and report progress on the above projects to the SANBAG Board of Directors. **Ty Schuiling**

**This item was recommended for approval by the Plans and Programs Committee on October 21, 2009. (Supervisors Biane and Mitzelfelt opposed this item) (Vote: 7-2-0)**

**Discussion Items Continued....**

**Subregional Transportation Planning & Programming (Cont.)**

26. **Model Project Funding Agreement for use in the Measure I 2010-2040 Valley Freeway Interchange Program, Valley Grade Separation Sub-program, and Mountain/Desert Major Local Highways Programs** Pg. 384

- 1) Approve the Model Project Funding Agreement for use in the Measure I 2010-2040 Valley Freeway Interchange Program, Valley Grade Separation Sub-program, and Mountain/Desert Major Local Highways Programs (Attachment 1).
- 2) Recognize that reimbursements under Project Funding Agreements must be subordinate to debt service on bonds sold to deliver SANBAG-sponsored projects.
- 3) Project Funding Agreements will only be recommended for approval after evaluation of their impact to SANBAG's overall financial strength and stability through the annual Measure I apportionment and allocation process. **Ty Schuiling**

**This item was reviewed by the Major Projects Committee on October 15, 2009 and the Mountain/Desert Committee on October 16. It was placed on the Board discussion calendar to provide additional information on the bond subordination clause in the model Project Funding and Advance Expenditure Agreements, per request of the committees.**

**Discussion Items Continued....**

**Subregional Transportation Planning & Programming (Cont.)**

27. **Model Advance Expenditure Agreement for the Measure I 2010-2040 Valley Freeway Interchange Program, Valley Rail-Highway Grade Separation Sub-program, and Victor Valley Major Local Highways Program** Pg. 397

1) Approve the Model Advance Expenditure Agreement for the Measure I 2010-2040 Valley Freeway Interchange Program, Valley Rail-Highway Grade Separation Sub-program, and the Victor Valley Major Local Highways Program (Attachment 1).

2) Recognize that reimbursements under Advance Expenditure Agreements must be subordinate to debt service on bonds sold to deliver SANBAG-sponsored projects.

3) Advance Expenditure Agreements will only be recommended for approval after evaluation of their impact to SANBAG's overall financial strength and stability through the annual Measure I apportionment and allocation process. **Ty Schuiling**

**This item was reviewed by the Major Projects Committee on October 15, 2009 and Mountain/Desert Committee on October 16, 2009. It was placed on the Board discussion calendar to provide additional information on the bond subordination clause in the model Project Funding and Advance Expenditure Agreements, per request of the committees.**

28. **Model Development Mitigation Cooperative Agreement** Pg. 408

Approve the model Development Mitigation Cooperative Agreement for adaptation and use by local jurisdictions (Attachment 2). **Ty Schuiling**

**This item was reviewed by the Major Projects Committee on October 15, 2009 and Mountain/Desert Committee on October 16, 2009. It was placed on the Board discussion calendar to provide additional information on the bond subordination clause in the model Project Funding and Advance Expenditure Agreements, per request of the committees.**

**Other Matters**

29. **Consent Calendar Items Pulled for Discussion**

Items pulled from the consent calendar shall be taken under this item in the order they were presented on the calendar.

**Comments from Board Members**

**Brief Comments from Board of Directors**

**Public Comment**

**Brief Comments by the General Public**

**ADJOURNMENT**

**Additional Information**

**Agency Reports/Committee Memberships**

Commuter Rail Report Pg. 422

Mayor Pro Tem Patricia Gilbreath

South Coast Air Quality Management Report Pg. 425

Mayor Dennis Yates

Mobile Source Air Pollution Reduction Review Committee (MSRC) Pg. 426

Council Member Gwenn Norton-Perry

**SCAG Committees** Pg. 428

SCAG Regional Council

SCAG Policy Committees

Community, Economic and Human Development

Energy and Environment

Transportation and Communications

**SANBAG Policy Committees** Pg. 429

**Acronym List** Pg. 432

Complete packages of this agenda are available for public review at the SANBAG offices and our website: [www.sanbag.ca.gov](http://www.sanbag.ca.gov). Staff reports for items may be made available upon request. For additional information call (909) 884-8276.

## Meeting Procedures and Rules of Conduct

### **Meeting Procedures**

The Ralph M. Brown Act is the state law which guarantees the public's right to attend and participate in meetings of local legislative bodies. These rules have been adopted by the Board of Directors in accordance with the Brown Act, Government Code 54950 et seq., and shall apply at all meetings of the Board of Directors and Policy Committees.

### **Accessibility**

The SANBAG meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is (909) 884-8276 and office is located at 1170 W. 3<sup>rd</sup> Street, 2<sup>nd</sup> Floor, San Bernardino, CA.

**Agendas** – All agendas are posted at 1170 W. 3<sup>rd</sup> Street, 2<sup>nd</sup> Floor, San Bernardino at least 72 hours in advance of the meeting. Complete packages of this agenda are available for public review at the SANBAG offices and our website: [www.sanbag.ca.gov](http://www.sanbag.ca.gov). Staff reports for items may be made available upon request. For additional information call (909) 884-8276.

**Agenda Actions** – Items listed on both the "Consent Calendar" and "Items for Discussion" contain suggested actions. The Board of Directors will generally consider items in the order listed on the agenda. However, items may be considered in any order. New agenda items can be added and action taken by two-thirds vote of the Board of Directors.

**Closed Session Agenda Items** – Consideration of closed session items *excludes* members of the public. These items include issues related to personnel, pending litigation, labor negotiations and real estate negotiations. Prior to each closed session, the Chair will announce the subject matter of the closed session. If action is taken in closed session, the Chair may report the action to the public at the conclusion of the closed session.

**Public Testimony on an Item** – Members of the public are afforded an opportunity to speak on any listed item. Individuals wishing to address the Board of Directors or Policy Committee Members should complete a "Request to Speak" form, provided at the rear of the meeting room, and present it to the SANBAG Clerk prior to the Board's consideration of the item. A "Request to Speak" form must be completed for *each* item when an individual wishes to speak on. When recognized by the Chair, speakers should be prepared to step forward and announce their name and address for the record. In the interest of facilitating the business of the Board, speakers are limited to three (3) minutes on each item. Additionally, a twelve (12) minute limitation is established for the total amount of time any one individual may address the Board at any one meeting. The Chair or a majority of the Board may establish a different time limit as appropriate, and parties to agenda items shall not be subject to the time limitations.

The Consent Calendar is considered a single item, thus the three (3) minute rule applies. Consent Calendar items can be pulled at Board member request and will be brought up individually at the specified time in the agenda allowing further public comment on those items.

**Agenda Times** – The Board is concerned that discussion take place in a timely and efficient manner. Agendas may be prepared with estimated times for categorical areas and certain topics to be discussed. These times may vary according to the length of presentation and amount of resulting discussion on agenda items.

**Public Comment** – At the end of the agenda, an opportunity is also provided for members of the public to speak on any subject within the Board's authority. *Matters raised under "Public Comment" may not be acted upon at that meeting. The time limits established in "Public Testimony on any Item" still apply.*

**Disruptive Conduct** – If any meeting of the Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, the Chair may recess the meeting or order the person, group or groups of person willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board from conducting its meeting in an orderly manner. *Please be aware that a NO SMOKING policy has been established for meetings. Your cooperation is appreciated!*

**SANBAG General Practices for Conducting Meetings  
of  
Board of Directors and Policy Committees**

**Basic Agenda Item Discussion.**

- The Chair announces the agenda item number and states the subject.
- The Chair calls upon the appropriate staff member or Board Member to report on the item.
- The Chair asks members of the Board/Committee if they have any questions or comments on the item. General discussion ensues.
- The Chair calls for public comment based on “Request to Speak” forms which may be submitted.
- Following public comment, the Chair announces that public comment is closed and asks if there is any further discussion by members of the Board/Committee.
- The Chair calls for a motion from members of the Board/Committee.
- Upon a motion, the Chair announces the name of the member who makes the motion. Motions require a second by a member of the Board/Committee. Upon a second, the Chair announces the name of the Member who made the second, and the vote is taken.

**The Vote as specified in the SANBAG Bylaws.**

- Each member of the Board of Directors shall have one vote. In the absence of the official representative, the alternate shall be entitled to vote. (Board of Directors only.)
- Voting may be either by voice or roll call vote. A roll call vote shall be conducted upon the demand of five official representatives present, or at the discretion of the presiding officer.

**Amendment or Substitute Motion.**

- Occasionally a Board Member offers a substitute motion before the vote on a previous motion. In instances where there is a motion and a second, the maker of the original motion is asked if he would like to amend his motion to include the substitution or withdraw the motion on the floor. If the maker of the original motion does not want to amend or withdraw, the substitute motion is not addressed until after a vote on the first motion.
- Occasionally, a motion dies for lack of a second.

**Call for the Question.**

- At times, a member of the Board/Committee may “Call for the Question.”
- Upon a “Call for the Question,” the Chair may order that the debate stop or may allow for limited further comment to provide clarity on the proceedings.
- Alternatively and at the Chair’s discretion, the Chair may call for a vote of the Board/Committee to determine whether or not debate is stopped.
- The Chair re-states the motion before the Board/Committee and calls for the vote on the item.

**The Chair.**

- At all times, meetings are conducted in accordance with the Chair’s direction.
- These general practices provide guidelines for orderly conduct.
- From time-to-time circumstances require deviation from general practice.
- Deviation from general practice is at the discretion of the Board/Committee Chair.

**Courtesy and Decorum.**

- These general practices provide for business of the Board/Committee to be conducted efficiently, fairly and with full participation.
- It is the responsibility of the Chair and Members to maintain common courtesy and decorum.

*Adopted By SANBAG Board of Directors January 2008*



# Important Things to Know for...

## November 2009

### **SANBAG Meetings – Cancelled:**

Plans and Programming Committee

### **SANBAG Meetings – Scheduled:**

Major Projects Committee	Nov. 12	9 a.m.	The Super Chief
Administrative Committee	Nov. 18	11 a.m.	The Super Chief
Commuter Rail & Transit Committee	Nov. 19	12 noon	The Super Chief
Mountain/Desert Committee	Nov. 20	9 a.m.	Town of Apple Valley

### **Other Meetings/Events:**

I-10/Tippecanoe Public Hearing	Nov. 5	5:30-7:30 p.m.	Victoria Elementary School, San Bernardino
Transit Oriented Development Educational Symposium (Omnitrans)	Nov. 6	8 a.m.- 6 p.m.	Cal State San Bernaridno
Groundbreaking Ceremony for MBTA's Twentynine Palms Transit Center	Nov. 6	10 a.m.	Corner of Cactus & Adobe, Twentynine Palms
I-15/I-215 (Devore) Interchange Public Meeting	Nov. 19	6:30-8:30 p.m.	Kimbark Elementary School, Devore
Metrolink Holiday Toy Express	Nov. 21	Rancho Cucamonga Fontana San Bernardino Rialto	5:00 p.m. 6:05 p.m. 7:15 p.m. 8:15 p.m.
Metrolink Holiday Toy Express	Nov. 29	East Ontario	5:50 p.m.

For additional information, please call SANBAG at (909) 884-8276